



Hutton All Saints' C. of E. Primary School



Parents' & Teachers' Association

Minutes of the
ANNUAL GENERAL MEETING
Tuesday 9th February 2016

All were welcomed to the meeting by the present chair Tracy Waite.

PRESENT

Jeanette Miller, Angela Jones-Gill, Tracy Waite, Claire Norton, Gaye Jarvis, Diane Wilson, Charlie Evans, Melissa Goodwin, Emily Penkett, Hana Waterman, Sarah Robshaw, Tracey Jenkins, Vicky Morris and Karalyn Stevens.

1. APOLOGIES FOR ABSENCE

Apologies were received from: Clare Haywood-Biles

2. MINUTES OF AGM HELD ON Tuesday 21st October 2014

It was agreed to accept the minutes as a true record of the meeting.

3. MATTERS ARISING FROM THE MINUTES OF THE LAST AGM

There were no matters arising.

4. CHAIRMAN'S REPORT

Tracy thanked those present for attending this year's AGM. Our AGM is usually held in October but has been postponed this year to give new people an opportunity to come this year.

Tracy continued to say, I'm going to start with a big thank you to all the PTA officers and teachers for their continued support, hard work and time throughout the year. I would also like to thank the parents and children for helping make the fund raising events so enjoyable and successful.

It has been a particularly successful year so I just want to share a few of the high lights with you

- The discos held over the year totalled over £1500 (and we know the kids love the discos)
- The Christmas events for 2015 totalled just over £4000
- Summer bazaar – raised just over £2300
- Quiz /Mexican night raised just over £350

Whilst I have mentioned the money raised, it's important to remember that these events are also for the enjoyment of the children and parents.

Each year the school gives us a 'wish list' which details what they would like the funds to pay for.

Last year this included The Numicon Maths Resource, Coaches for the Christmas pantomime, year 6 first aid course, New Fit Cupboard and £100 for each class, to decide what they want for their classroom. I know we have since purchased more Numicon, enough for each class now as it has been so successful.

We are hoping for new ventures this coming year and have already had a good start with a quiz night being held on 4th March. Any other ideas are always welcome. Once again I thank the PTA team who I really couldn't have done this chair job without you and I now step down and leave the position open for a new Chair person.

5. HEAD TEACHER'S REPORT

Miss Miller firstly thanked all those serving on the PTA Committee and the continued support of parents, family and friends of Hutton All Saints. Miss Miller went on to say that it has been another very successful year for the PTA which has shown wonderful support for the school not only financially but it has also provided many opportunities for the whole school community to work together and to socialise, such as the Christmas Bazaar, Summer Fun Day and Quiz Night. The PTA also provided wonderful experiences for the children which really supports the Christian ethos of our school- such as the Christmas shopping afternoon, designing Christmas cards, a first aid course for year 6, school discos and paying for the coaches so all the children were able to go to the pantomime.

The communication to parents has been good this year through the use of parent mail, our new website, posters and of course word of mouth. This year we hope to improve this further.

The money raised this year has enabled us to

- Upgrade/extend class resources, following the children's wishes by giving each class a small budget
- Improve maths resources across the school from the purchase of Numicon
- Reduce costs for parents e.g. coaches for the panto
- Give First Aid training to year 6
- Improve play time resources through the purchase of new fit tag cupboard and playtime equipment
- Enrich the curriculum by purchasing resources for topic weeks.

I would like to thank everyone who has supported the PTA this year and especially Tracy Waite as chair, Claire Norton as Vice Chair, Diane Wilson as Secretary, Angela Jones-Gill as treasurer, Claire Haywood Biles and Gaye Jarvis for running the Uniform Shop and all those who give up their spare time to continually help the school.

Without the PTA's hard work and commitment to our school we would not have such a strong community spirit, the children would certainly miss the wonderful and fun events that are held for them and our school would not be the same. So I look forward to the year ahead, working with new and old members, creating new fundraising ideas together and contributing to this association that is very special to Hutton All Saints' School. Thank you to everyone who has supported the PTA.

6. TREASURER'S REPORT

It has been another successful year for the PTA Accounts, with many successful events.

PTA funds at the end of the year hold a healthy profit of over £20,000.

The two big annual fundraisers were again the Summer Fun Day and Christmas bazaar, which between them raised nearly £5,000.

Other fundraising activities in the last academic year included the Christmas shopping afternoon, Discos, Summer Fun Day, quiz night, Children's own designed Christmas cards and our ongoing discounted Adventure Island Tickets. I would like to thank everyone who participated in these events for their time and dedication to the school. Thank you to Clare Haywood-Biles and Gaye Jarvis for running the Uniform Shop so well.

As required by the Charities Commission, the accounts have been independently examined by Jane Siebler. My thanks to Jane for this important service.

Any questions on the figures, please feel free to ask.

7. ELECTION OF CHAIRMAN & OFFICERS FOR THE YEAR 2015/2016

Position: Chair	Name: Sarah Robbshaw
Nominated by: Tracy Waite	Seconded by: Hana Waterman
There being no other nominations, Sarah Robbshaw was duly elected.	
Position: Vice Chair	Name: Karalyn Stevens
Nominated by: Diane Wilson	Seconded by: Claire Norton
There being no other nominations, Karalyn Stevens was duly elected.	
Position: Treasurer	Name: Angela Jones-Gill
Nominated by: Emily Penkett	Seconded by: Gaye Jarvis
There being no other nominations, Angela Jones-Gill was duly elected.	
Position: Minute Secretary	Name: Tracey Jenkins
Nominated by: Diane Wilson	Seconded by: Jeanette Miller
There being no other nominations, Tracey Jenkins was duly elected.	
Position: Publicity Officer	Name: Hana Waterman
Nominated by: Angela Jones-Gill	Seconded by: Tracy Waite
There being no other nominations, Hana Waterman was duly elected.	
Position: Catering Officer(s)	Name: Tracy Waite/Diane Wilson
Nominated by: Sarah Robbshaw	Seconded by: Emily Penkett
There being no other nominations, Tracy Waite and Diane Wilson were duly elected.	
Position: Licensing Officer	Name: Claire Norton
Nominated by: Hana Waterman	Seconded by: Karalyn Stevens
There being no other nominations, Claire Norton was duly elected.	
Position: Uniform Committee Chair	Name: Clare Haywood-Biles
Nominated by: Tracy Waite	Seconded by: Hana Waterman
There being no other nominations, Clare Haywood-Biles was duly elected.	
Position: Uniform Committee Vice Chair	Name: Gaye Jarvis
Nominated by: Claire Norton	Seconded by: Angela Jones-Gill
There being no other nominations, Gaye Jarvis was duly elected.	

COMMITTEE PARENT-MEMBERS – The following members agreed to serve on the Committee in the coming year:

Vicky Morris
Charlie Evans
Melissa Goodwin
More to be confirmed at the next PTA meeting.

COMMITTEE TEACHER-MEMBERS – The following staff agreed to serve on the Committee in the coming year:

Jeanette Miller
Emily Penkett
Hana Waterman

8. Miss Millers Wish List

Miss Miller has submitted a wish list to be funded by the PTA, this wish list includes More Numicon Maths Aid – cost £3000. With problem-solving, reasoning and conversation at its heart, NUMICON perfectly embodies the aims of the Primary National Curriculum 2014 for mathematics.

EYFS equipment (new playground project) – cost £2000.

First Aid, Panto coaches – cost £1500

Value Boards – cost £700 to £800

Class Budget – cost £100 Per Class. For the Children and teacher to choose items specific to their class learning environment.

Topic day/week – cost £800

I pad Trolley – cost £8,500 (approximate)

Door Signs – cost £600

All of the above were put to a vote and it was agreed the PTA would fund these items.

9. NEXT MEETING

Details of the date and time for the next PTA meeting will be confirmed shortly.

The meeting closed with thanks from the Chair Tracy Waite.