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COMMITTEE MEETING 23rd May 2017

MINUTES

All were welcomed to the meeting by Sarah Robbshaw

Present

Sarah-Ann Robbshaw (SR), Vicki Morris (VM), Tracey Jenkins (TJ), Karalyn Stevens (KS) Jeanette Miller (JM), Charlie Evans (CE), Heidi Neale (HN), Kelly Winter-Lamb (KW), Chloe Barrell (CB)

Apologies for Absence

Angela Jones-Gill, Annie Bayley, Lucy Keefe, Aysha Jeetooa, Katrina Carter, Lisa Whymark, Soretha Ventner, Kezie English

Quiz Night Feedback

General feedback for this event was good. There was a great atmosphere, everyone seemed to enjoy the evening and Gamel Byles was a great quiz master. There were some issues with sound quality and projector used for the questions. It was suggested that the school projector and PA system could be used for future events.

Ice Cream Social Feedback

This was a very well attended event, enjoyed by both parents and children. The secret father's day room was extremely busy early on. The food stalls were also very popular and became quite crowded. It was proposed to separate food stalls at future events to avoid long queues and congestion.

Car boot sale Feedback

The boot sale was also successful, raising around £300. Thanks to all the parents who donated generously for this event, and to Sarah Robbshaw, Karalyn Stephens and Katrina Carter who got up early on a Sunday morning to do this! Leftover clothes will go into the Bags2School.

Summer Fete

Inflatables – Wristbands are available to buy online now on the PTA website. Wristbands bought on the website will receive a free entry in to the raffle.

Advertising

- Estate agent boards have been delivered to all whom requested them.
- Event poster has been done and will be available on Facebook to share. Posters will also be printed for advertising in local businesses.

Refreshments

- Pimms and tent to be donated by Sir Henry's pub
- Tea/Coffee and other soft drinks to be served by Hope Community Church

- BBQ to be run by JM and partner, Kezie and Owen English. Ask Kezie about borrowing gas BBQ and veggie options (Halloumi/falafel)
- Olivers for meat

Raffle

- Lots of raffle prizes have already been sourced by SR and KS. Still need a voucher for beauty/hair. AC to ask at Salon 52 & Hanz Tanz
- Summer hamper is mostly done but a few more donations would be great if anyone can help with this.

The main discussions were regarding volunteers for this event. The inflatables in particular need manning. JM suggested that the teachers could do this for an hour at a time but we still need more volunteers to draw up a rota to cover the whole event. An hour is all that is needed if we have enough volunteers. SR to work out how many more volunteers needed after including teachers and current volunteers. JM to email teachers and school governors to ask for help at the fete.

Also discussed was the possibility of some Year 6 children helping on some stalls.

School council school will be running a jar tombola. Children to decorate and fill a jar with sweets or small items (hairbands, stickers etc) to go on the stall.

Still need some displays. Check if school choir can perform. TJ to ask MMA at Brentwood centre. Any other ideas are very welcome.

Fire Brigade - Due to the installation of new gates on the community centre side it may be possible to get the fire brigade to come to the fete with an engine. KS to ask Annie Bayley to ask her contact.

End of Year Disco – Thursday 20th July

The last disco of the school year will take the form of an outdoor family disco. All the school will be able to attend from 3.15 until 5pm. Parents/carers must stay at the event with their children. The charge will be £3.50 per child, refreshments will be available to purchase at the event, including ice creams/lollies (ice creams if weather permits). Tickets bought online will include a free ice lolly.

This event will also be open to families with children starting the school in September to help introduce them to the school.

JM has agreed that children will be able to bring in party clothes to change into in class before the disco.

New Starters Uniform shop

Volunteers required to help 1-3 on Friday 9th June. The plan is to assign new parents a time slot to select and purchase their uniform in the hope that it will run smoothly.

‘Tea and Tissues’

JM has agreed for us to use Chuckles after the welcome assembly on the first day back in September to welcome new parents and give them the opportunity to get to know each other and to ease the transition for those parents whose children are starting school that day.

Any other business

No other business

Next Committee meeting

Tuesday 6th June at 9.30am

Thanks to all who attended!